



TAMWORTH REGIONAL COUNCIL

ORDINARY COUNCIL MINUTES

of the **Meeting of Tamworth Regional Council** held in the **Council Chambers**,
Lands Building, Nemingha Room, 25-27 Fitzroy Street, Tamworth

11 FEBRUARY 2025

PAUL BENNETT
GENERAL MANAGER

ORDINARY COUNCIL MINUTES

Meeting of Tamworth Regional Council held in the Council Chambers, Lands Building,
Nemingha Room, 25-27 Fitzroy Street, Tamworth
TUESDAY 11 FEBRUARY 2025 at 6.30PM

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PRESENT: Cr Russell Webb (Mayor), Cr Jeff Budd, Cr Charles Impey, Cr Mark Rodda, Cr Brendon North, Cr Matt Sharpham, Cr Marc Sutherland, Cr Stephen Mears, Cr Ryan Brooke

IN ATTENDANCE: The General Manager, Director Liveable Communities, Director Regional Services, Director Water and Waste and Acting Executive Manager Strategy and Performance.

1 APOLOGIES AND LEAVE OF ABSENCE

Nil

2 COMMUNITY CONSULTATION

2.1 ITEM 8.2 TAMWORTH REGIONAL PARKING STRATEGY

Martin Howes addressed Council in support of the recommendation.

2.2 ITEM 10.2 PERMANENT HOME FOR THE TAMWORTH REGIONAL FILM AND SOUND ARCHIVE

John Vickery addressed Council in support of the recommendation.

3 MINUTES OF PREVIOUS MEETING SUBMITTED FOR APPROVAL

MOTION

Moved Cr Budd/Cr Sutherland

That the Minutes of the Ordinary Meeting held on Tuesday, 17 December 2024, copies of which were circulated, be taken as read and confirmed as a correct record of the proceedings of the Meeting.

COUNCILLORS WHO VOTED **FOR**

THE DECISION

1. Cr Ryan Brooke
2. Cr Jeffrey Budd
3. Cr Charles Impey
4. Cr Stephen Mears
5. Cr Brendon North
6. Cr Mark Rodda
7. Cr Matthew Sharpham
8. Cr Marc Sutherland
9. Cr Russell Webb

COUNCILLORS WHO VOTED **AGAINST**

THE DECISION

Nil

1/25 RESOLVED

4 **DISCLOSURE OF INTEREST**

Cr Charles Impey declared a conflict of interest in item 10.2 “Tamworth Regional Youth Council – 2024 Activities Report and Appointment of Incoming Members” of the Business Paper, for the reason that some of the incoming Youth Council members are students from his school. Cr Impey further declared that this was a less than significant, non-pecuniary interest and that he would remain in the Chamber and participate in the debate.

5 **MAYORAL MINUTE**

Nil

6 **NOTICE OF MOTION**

Nil

OPEN COUNCIL REPORTS

7 **ENVIRONMENT AND PLANNING**

7.1 MINIMUM LOT SIZE FOR DUAL OCCUPANCIES IN THE R2 LOW DENSITY RESIDENTIAL ZONE

DIRECTORATE:

LIVEABLE COMMUNITIES

AUTHOR:

**Christopher Faley, Senior Strategic Planner
Mitchell Gillogly, Team Leader – Strategic Planning**

MOTION

Moved Cr North/Cr Sutherland

That in relation to the report “Minimum Lot Size for Dual Occupancies in the R2 Low Density Residential Zone”, Council advise the Department of Planning, Housing and Infrastructure of its nomination of a minimum lot size of 2,000m² for dual occupancies on land zoned R2 Low Density Residential under the Tamworth Regional Local Environmental Plan 2010.

COUNCILLORS WHO VOTED **FOR**
THE DECISION

COUNCILLORS WHO VOTED **AGAINST**
THE DECISION

1. Cr Ryan Brooke
2. Cr Jeffrey Budd
3. Cr Charles Impey
4. Cr Stephen Mears
5. Cr Brendon North
6. Cr Mark Rodda
7. Cr Matthew Sharpham
8. Cr Marc Sutherland
9. Cr Russell Webb

Nil

2/25 RESOLVED

8 INFRASTRUCTURE AND SERVICES

8.1 TAMWORTH CITY BMX CLUB REQUEST FOR A GIFTED ZERO TURN MOWER

DIRECTORATE: REGIONAL SERVICES
AUTHOR: Paul Kelly, Manager - Sports and Recreation
Richard Willis, Sport and Recreation Development Officer

MOTION

Moved Cr Mears/Cr Brooke

That in relation to the report “Tamworth City BMX Club Request for a Gifted Zero Turn Mower”, Council allocate the Club with a suitable zero turn mower on the basis that the Club will be responsible for the garaging, security, and all ongoing maintenance and running costs, while this item of Council plant is allocated to this community group.

COUNCILLORS WHO VOTED **FOR** THE DECISION

1. Cr Ryan Brooke
2. Cr Jeffrey Budd
3. Cr Charles Impey
4. Cr Stephen Mears
5. Cr Brendon North
6. Cr Mark Rodda
7. Cr Matthew Sharpham
8. Cr Marc Sutherland
9. Cr Russell Webb

COUNCILLORS WHO VOTED **AGAINST** THE DECISION

Nil

3/25 RESOLVED

8.2 TAMWORTH REGIONAL PARKING STRATEGY

DIRECTORATE: REGIONAL SERVICES
AUTHOR: Graeme McKenzie, Manager - Strategy, Assets and Design
Nicholas Smith, Senior Transport Engineer

MOTION

Moved Cr Sharpham/Cr Impey

That in relation to the report “Tamworth Regional Parking Strategy”, Council adopt the Strategy.

AMENDMENT

Moved Cr Rodda/Cr Mears

That Council defer to report to allow further investigation.

COUNCILLORS WHO VOTED **FOR**
THE DECISION

1. Cr Stephen Mears
2. Cr Mark Rodda

COUNCILLORS WHO VOTED **AGAINST**
THE DECISION

1. Cr Ryan Brooke
2. Cr Jeffrey Budd
3. Cr Charles Impey
4. Cr Brendon North
5. Cr Matthew Sharpham
6. Cr Marc Sutherland
7. Cr Russell Webb

AMENDMENT LOST

THE ORIGINAL MOTION STANDS

COUNCILLORS WHO VOTED **FOR**
THE DECISION

1. Cr Ryan Brooke
2. Cr Jeffrey Budd
3. Cr Charles Impey
4. Cr Brendon North
5. Cr Matthew Sharpham
6. Cr Marc Sutherland
7. Cr Russell Webb

COUNCILLORS WHO VOTED **AGAINST**
THE DECISION

1. Cr Stephen Mears
2. Cr Mark Rodda

4/25

RESOLVED

8.3 AUTOMATED WATER METER PROJECT IMPLEMENTATION

DIRECTORATE:

WATER AND WASTE

AUTHOR:

Daniel Coe, Manager - Water and Environmental Operations

Reference:

Item 12.6 to Ordinary Council 26 April 2022 - Minute No 123/22

MOTION

Moved Cr Mears/Cr Impey

That in relation to the report “Automated Water Meter Project Implementation”, Council:

- (i) receive and note the report;
- (ii) advertise Council’s intent to remove the ‘Reduction in Water Consumption Charges’ Policy by placing on public display for a period of not less than 28 days seeking comments on the proposed Policy removal;
- (iii) in the event that no submissions are received regarding the proposed removal of Council’s ‘Reduction in Water Consumption Charges’ Policy, proceed with removing the Policy;
- (iv) if any submissions are received regarding the proposed removal of Council’s ‘Reduction in Water Consumption Charges’ Policy, request the Director Water and Waste prepare a further report to Council with details of the submissions for Councils’ further consideration; and

- (v) request the Director Water and Waste review and if appropriate prepare a draft Policy and associated fees and charges for automated water metering of community title developments for Council's consideration.

COUNCILLORS WHO VOTED **FOR**
THE DECISION

1. Cr Ryan Brooke
2. Cr Jeffrey Budd
3. Cr Charles Impey
4. Cr Stephen Mears
5. Cr Brendon North
6. Cr Mark Rodda
7. Cr Matthew Sharpham
8. Cr Marc Sutherland
9. Cr Russell Webb

COUNCILLORS WHO VOTED **AGAINST**
THE DECISION

Nil

5/25 RESOLVED

8.4 RECLASSIFYING CARPARKS IN EV CHARGING ON PUBLIC LAND POLICY

DIRECTORATE:

WATER AND WASTE

AUTHOR:

Ashleigh Smith, Sustainability Coordinator

Reference:

Item 8.4 to Ordinary Council 26 March 2024 - Minute No 52/24

Item 8.3 to Ordinary Council 28 May 2024 - Minute No 110/24

MOTION

Moved Cr Brooke/Cr Budd

That in relation to the report "Reclassifying Carparks in EV Charging on Public Land Policy", Council:

- (i) endorse the change in classification of White Street, Griffin Avenue and the Australian Country Music Hall of Fame carpark to ensure consistency with the previous Council decision;
- (ii) agree that an upfront fee will be directed to the Carpark Reserve, and the annual fee will be directed to the Energy Sustainability Reserve;
- (iii) place the amended Electric Vehicle Public Charging on Public Land Policy on public display for a period of not less than 28 days; and
- (iv) request the Director Water and Waste prepare a further report on this matter if any submissions, objecting to the proposed changes, are received, otherwise adopt the amended policy.

COUNCILLORS WHO VOTED **FOR**
THE DECISION

1. Cr Ryan Brooke
2. Cr Jeffrey Budd
3. Cr Charles Impey
4. Cr Stephen Mears

COUNCILLORS WHO VOTED **AGAINST**
THE DECISION

Nil

5. Cr Brendon North
6. Cr Mark Rodda
7. Cr Matthew Sharpham
8. Cr Marc Sutherland
9. Cr Russell Webb

6/25 RESOLVED

9 GOVERNANCE, STRATEGY AND FINANCE

9.1 2025 NATIONAL GENERAL ASSEMBLY OF LOCAL GOVERNMENT

DIRECTORATE: OFFICE OF THE GENERAL MANAGER
AUTHOR: Lisa May, Coordinator Governance and Executive Services

MOTION

Moved Cr Budd/Cr North

That in relation to the report “2025 National General Assembly of Local Government”, Council:

- (i) nominate the Mayor, Deputy Mayor, Cr Ryan Brooke and Cr Brendon North to attend this Conference as voting delegates; and
- (ii) determine whether any Motions will be submitted for inclusion on the Conference Agenda.

COUNCILLORS WHO VOTED **FOR**
THE DECISION

1. Cr Ryan Brooke
2. Cr Jeffrey Budd
3. Cr Charles Impey
4. Cr Stephen Mears
5. Cr Brendon North
6. Cr Mark Rodda
7. Cr Matthew Sharpham
8. Cr Marc Sutherland
9. Cr Russell Webb

COUNCILLORS WHO VOTED **AGAINST**
THE DECISION

Nil

7/25 RESOLVED

9.2 INSTRUMENT OF DELEGATION TO THE MAYOR

DIRECTORATE: OFFICE OF THE GENERAL MANAGER
AUTHOR: Lisa May, Coordinator Governance and Executive Services

MOTION

Moved Cr Brooke/Cr Budd

That in relation to the report “Instrument of Delegation to the Mayor”, Council:

- (i) revoke all previous delegations of Functions the subject of this Instrument; and
- (ii) adopt the Instrument of Delegation to the Mayor, as detailed in the attachment to this report.

COUNCILLORS WHO VOTED **FOR** THE DECISION

1. Cr Ryan Brooke
2. Cr Jeffrey Budd
3. Cr Charles Impey
4. Cr Stephen Mears
5. Cr Brendon North
6. Cr Mark Rodda
7. Cr Matthew Sharpham
8. Cr Marc Sutherland
9. Cr Russell Webb

COUNCILLORS WHO VOTED **AGAINST** THE DECISION

Nil

8/25 RESOLVED

10 COMMUNITY SERVICES

10.1 2024/2025 ANNUAL DONATIONS PROGRAM

DIRECTORATE: LIVEABLE COMMUNITIES
AUTHOR: Gina Vereker, Director Liveable Communities

MOTION

Moved Cr Mears/Cr Impey

That in relation to the report “2024/2025 Annual Donations Program”, Council:

- (i) approve donations to the total value of \$66,880.25;
- (ii) endorse the roll-over of the balance of funds totalling \$3,945.75, to the 2025-2026 Annual Donations Program.

COUNCILLORS WHO VOTED **FOR** THE DECISION

1. Cr Ryan Brooke
2. Cr Jeffrey Budd
3. Cr Charles Impey

COUNCILLORS WHO VOTED **AGAINST** THE DECISION

Nil

4. Cr Stephen Mears
5. Cr Brendon North
6. Cr Mark Rodda
7. Cr Matthew Sharpham
8. Cr Marc Sutherland
9. Cr Russell Webb

9/25 RESOLVED

Cr Charles Impey declared a conflict of interest in this item of the Business Paper, for the reason that some of the incoming Youth Council members are students from his school. Cr Impey further declared that this was a less than significant, non-pecuniary interest and that he would remain in the Chamber and participate in the debate.

10.2 TAMWORTH REGIONAL YOUTH COUNCIL - 2024 ACTIVITIES REPORT AND APPOINTMENT OF INCOMING MEMBERS

DIRECTORATE: LIVEABLE COMMUNITIES
AUTHOR: Haley Fenn, Team Leader, Inclusive Community

MOTION

Moved Cr Brooke/Cr Impey

That in relation to the report "Tamworth Regional Youth Council - 2024 Activities Report and Appointment of Incoming Members", Council:

- (i) acknowledge and recognise the achievements of the 2024 Youth Council; and
- (ii) appoint the incoming members of the 2025 Tamworth Regional Youth Council
 - 1) Albert Tran
 - 2) Azkah Fawaz
 - 3) Baylee Whitworth
 - 4) Bronte Gillan
 - 5) Caitlin Solomons-croft
 - 6) Cody Wilson
 - 7) Edward Blyton
 - 8) Ella McWilliam
 - 9) Ella Scott
 - 10) Hannah Bovis
 - 11) Kalan Perkins
 - 12) Kris Mackie
 - 13) Louisa Hawkins
 - 14) Megan Carr
 - 15) Michelle McDonall
 - 16) Olivia Fitzpatrick

- 17) Ruby Woods
- 18) Sasha Domingo
- 19) Skye Vaughan
- 20) Taryn Stewart
- 21) Taylah Bell; and
- 22) Treasure Nnorom

COUNCILLORS WHO VOTED **FOR**
THE DECISION

1. Cr Ryan Brooke
2. Cr Jeffrey Budd
3. Cr Charles Impey
4. Cr Stephen Mears
5. Cr Brendon North
6. Cr Mark Rodda
7. Cr Matthew Sharpham
8. Cr Marc Sutherland
9. Cr Russell Webb

COUNCILLORS WHO VOTED **AGAINST**
THE DECISION

Nil

10/25 RESOLVED

10.3 MOONBI MUSEUM S355 COMMITTEE TRANSFER TO INCORPORATED BODY

DIRECTORATE:

CREATIVE COMMUNITIES AND EXPERIENCES

AUTHOR:

**Bridget Guthrie, Director Art Gallery and Museums
Jodie Archer, Place Manager**

MOTION

Moved Cr Sharpham/Cr Budd

That in relation to the report "Moonbi Museum S355 Committee Transfer to Incorporated Body", Council:

- (i) support the process for Moonbi Museum to transfer from a Section 355 Committee to an independent Incorporated Body;
- (ii) disband the Moonbi Museum Section 355 Committee and withdraw the delegation of the function of management and operation of the Moonbi Museum including the collection of income from users, subject to all income collected being applied to maintenance and improvement of the Moonbi Museum and the production of the Moonbi Newsletter; and
- (iii) determine that the assets held and liabilities accrued by the Moonbi Museum Section 355 Committee be transferred to the Moonbi Museum Incorporated Body.

COUNCILLORS WHO VOTED **FOR**
THE DECISION

1. Cr Ryan Brooke
2. Cr Jeffrey Budd
3. Cr Charles Impey
4. Cr Stephen Mears

COUNCILLORS WHO VOTED **AGAINST**
THE DECISION

Nil

5. Cr Brendon North
6. Cr Mark Rodda
7. Cr Matthew Sharpham
8. Cr Marc Sutherland
9. Cr Russell Webb

11/25 RESOLVED

10.4 PERMANENT HOME FOR THE TAMWORTH REGIONAL FILM AND SOUND ARCHIVE

DIRECTORATE: CREATIVE COMMUNITIES AND EXPERIENCES
AUTHOR: Bridget Guthrie, Director Art Gallery and Museums
Nicholas Hawkins, Commercial Property Officer

MOTION

Moved Cr Impey/Cr North

That in relation to the report “Permanent Home for the Tamworth Regional Film and Sound Archive”, Council:

- (i) approve the relocation of the Tamworth Regional Film and Sound Archive to Suite 2, 218 Peel Street;
- (ii) allocate the funds required for the relocation of the archive and upgrades to the existing building at Suite 2, 218 Peel Street from rental income received from 218 Peel Street, Tamworth; and
- (iii) thank the Tamworth Regional Film and Sound Archive for its patience, on-going volunteering efforts and resilience throughout this process.

COUNCILLORS WHO VOTED FOR THE DECISION

1. Cr Ryan Brooke
2. Cr Jeffrey Budd
3. Cr Charles Impey
4. Cr Stephen Mears
5. Cr Brendon North
6. Cr Mark Rodda
7. Cr Matthew Sharpham
8. Cr Marc Sutherland
9. Cr Russell Webb

COUNCILLORS WHO VOTED AGAINST THE DECISION

Nil

12/25 RESOLVED

11 REPORTS TO BE CONSIDERED IN CLOSED COUNCIL

At 7.26pm, the Chairperson offered the opportunity to members of the public to make representations as to whether any part of the Council Meeting should not be considered in Closed Council.

The General Manager advised the Chairperson that no written public submissions or representations had been received as to whether or not part of the Meeting should be closed to the public. The Chairperson asked any members of the Council whether any part of the Council Meeting should not be considered in Closed Council.

MOTION

Moved Cr Budd/Cr Sharpham

That the confidential reports as listed be considered in a Meeting closed to the public in accordance with Section 10A(2) of the Local Government Act 1993.

COUNCILLORS WHO VOTED FOR	COUNCILLORS WHO VOTED AGAINST
THE DECISION	THE DECISION
1. Cr Ryan Brooke	Nil

2. Cr Jeffrey Budd
3. Cr Charles Impey
4. Cr Stephen Mears
5. Cr Brendon North
6. Cr Mark Rodda
7. Cr Matthew Sharpham
8. Cr Marc Sutherland
9. Cr Russell Webb

13/25 RESOLVED

12.1 EXPRESSION OF INTEREST - E026-2025 - OPERATION OF INDUSTRIAL HARD PLASTICS PROCESSING FACILITY

DIRECTORATE: WATER AND WASTE

AUTHOR: Bruce Logan, Director - Water and Waste

1 CONFIDENTIAL ENCLOSURES ENCLOSED

The Council will determine this matter in part of the Meeting closed to the public pursuant to Section 10A(2) (d)i of the Local Government Act 1993, on the grounds that the matter and information is commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it.

12 CLOSED COUNCIL REPORTS

12.1 EXPRESSION OF INTEREST - E026-2025 - OPERATION OF INDUSTRIAL HARD PLASTICS PROCESSING FACILITY

DIRECTORATE: WATER AND WASTE
AUTHOR: Bruce Logan, Director - Water and Waste

MOTION

Moved Cr Sharpham/Cr Brooke

That in relation to the report "Expression of Interest - E026-2025 - Operation of Industrial Hard Plastics Processing Facility", Council:

- (i) authorise the General Manager to enter into formal negotiations with the preferred contractor, Valera Recycling, seeking to agree to terms for a long-term lease/contract to operate and maintain a Hard Plastics Processing Facility, constructed on Council owned land;
- (ii) request the Director Water and Waste submit a further report at the conclusion of negotiations; and
- (iii) agree, should Council's application for grant funding for the construction of the Hard Plastics facility not be approved, then construction of the Hard Plastics Processing Facility will not proceed and any negotiations with the preferred contractor, still underway, will cease.

COUNCILLORS WHO VOTED **FOR**
 THE DECISION

1. Cr Ryan Brooke
2. Cr Jeffrey Budd
3. Cr Charles Impey
4. Cr Stephen Mears
5. Cr Brendon North
6. Cr Mark Rodda
7. Cr Matthew Sharpham
8. Cr Marc Sutherland
9. Cr Russell Webb

COUNCILLORS WHO VOTED **AGAINST**
 THE DECISION

Nil

14/25 RESOLVED

13 RESOLUTIONS PASSED IN CLOSED COUNCIL

MOTION TO MOVE BACK INTO OPEN COUNCIL

Moved Cr Mears/Cr Budd

That Council move into Open Council.

COUNCILLORS WHO VOTED **FOR**
 THE DECISION

1. Cr Ryan Brooke
2. Cr Jeffrey Budd
3. Cr Charles Impey
4. Cr Stephen Mears
5. Cr Brendon North

COUNCILLORS WHO VOTED **AGAINST**
 THE DECISION

Nil

6. Cr Mark Rodda
7. Cr Matthew Sharpham
8. Cr Marc Sutherland
9. Cr Russell Webb

15/25 RESOLVED

At 7.30pm the Meeting moved back into Open Council.

In accordance with the Tamworth Regional Council Code of Meeting Practice, Section 14.21, the Chairperson provided a summary of the resolutions passed in Closed Council.

Closure: There being no further business the Ordinary Meeting of Council concluded at 7.31pm

Cr Russell Webb, Chairperson
Tuesday, 25 February 2025

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